

## Admiral Heights Improvement Association

**Board Meeting Date:** November 4, 2024

**Location:** Jim's house

**Call to order:** 7:09

**Board Attendees:** Shivaugn Ahern, Jayme Brooks, Liz Uehlinger, Chris Sheesley, Jim Masterson, Amy Skinner, Lisa Semler, Cindy Radulovich, Matt Allen, Stephen Holt

**Board Absences:** Elizabeth Janney

Upon motion duly made, seconded, and unanimously carried with none opposed, the minutes of the October 2024 Board Meeting were approved.

Upon motion duly made, seconded, and unanimously carried with none opposed, Megan Gorham was elected to the board of directors, filling the one vacant seat until the end of the term in March of 2025.

**Treasurer's Report:** The Treasurer was absent from the meeting but shared the 2024 Balance Sheet and Profit and Loss Budget Performance (attached) with the President and Secretary beforehand for distribution. Sean O'Neill's recent Facebook post successfully garnered 32 new members, confirmed through PayPal.

Action Item: Treasurer tasked with coming up with a publishable list of members in the new year.

**Executive Committee:** Five different insurance options are currently under consideration for AHIA's owned properties. It was noted that the boat club is responsible for maintaining its own insurance coverage for the Williams Drive dock. This requires follow up.

**Kayak Rack Rentals:** One kayak rack is vacant due to a member relinquishing their position. The vacancy will be filled by the next person on the waitlist.

**Webmaster/Domains/Payments:** None at this time. Payment options have been considered and should be reconsidered again in 2025.

**Communication/Social:** In January 2025, a mailer/flier distribution will be conducted in Admiral Heights through volunteer efforts to encourage dues payments from all 625 neighborhood households. An additional goal for 2025 is to add an advertising directory to the website.

Fall Festival: Social media coordinator and communication coordinator should plan another email and social media post for Fall Fest coming up on November 9 from 1-3 at Halsey Park. The following action items have been designated:

- A face painter has been confirmed for 1:00-2:30 p.m.

- Games will be provided by Jim and Stephen.
- Beverages, including beer and drinks, will be sourced from Sam's Club.
- Food includes leftover chips, Capri Suns, brats, and buns.
- Shivaugn will share a Google list of additional items needed

Action Item: Social media post and email for Fall Fest

**Grounds:** Landscaping bids are still being assessed through December. UnderCuts has currently come in at the lowest bid. The Grounds committee will likely have Eagle Scout volunteers to clean up the path between the Pump Station and the top of Halsey Road.

**Neighborhood Safety Committee:** There is a current state wide burn ban due to drought. The City of Annapolis can fine neighbors starting at \$125.

**Weems Creek Committee:** Matching funds are available for AHIA and the Severn River Association to support projects, with donations from Wardour and West Annapolis donors. The SRA continues to prioritize work on Weems Creek.

**New Business:** None

**Meeting Finalization:**

Next meeting date: December 9, 2024

Next meeting time: 7:00 - 7:30

Location: via Zoom platform

Items to be discussed: Grounds contracting finalization, end of year Treasurer's Report and final budgeting, Santa Run (Sunday, December 15, time TBA).

**Adjourned:** 8:14